

November 17, 2011

To: CCHS Students

From: Mr. Kilgore

RE: Exam Policy

The following information was printed in the school newsletter in October. You may not have read the article, so I wanted to make sure you received a copy of the exam policy. Please read the information.

First Semester Exams

With the first quarter grading period ending, it is time to start talking about first semester exams. CCHS students will take exams on Wednesday – Friday, December 14th – 16th. Some important things to remember when preparing for exams:

- The exams are cumulative. The exam will be based on material covered since school began up to a cut-off date identified by the teacher.
- The semester does not end until January 13th, 2012. We think it is best to give exams prior to Christmas break so the material studied is still fresh in the students' minds and they don't have to spend Christmas break concerned about semester exams when they return in January. On the other hand, it is important for our students to remember there are 8 days remaining in the semester when they return from Christmas break, so they should be prepared to complete assignments, take quizzes, or in some classes, take a test that will be added in the second quarter and first semester grading period.
- Each exam counts a percentage of the semester grade. The percentage of the exam weight is dependent on the grade level of the course (see back for course listings):
 - Freshmen – Exams count 10% of semester grade.
 - Sophomores – Exams count 15% of semester grade.
 - Juniors & Seniors – Exams count 20% of semester grade.
- Students may exempt up to two exams. The criteria for exempting an exam is as follows:
 - The student earned an "A" for the first quarter grading period and his/her second quarter average on the cut-off day for material to be covered on the exam as identified by the teacher is an "A."
 - The student has not had 5 tardies to the class during the semester.
 - The student has not had 5 absences in the class during the semester.
 - The class is not Dual Credit or A.P. (Students may not exempt exams in these level classes.)
- The student may not exempt the same class exam both semesters. For example, a student choosing to exempt his/her English exam first semester may not exempt his/her English exam second semester even if they meet the above criteria.
 - If a student is taking multiple A.P. and/or Dual Credit classes and the only option for him/her to exempt an exam each semester is the same class, then the student may exempt the exam from the same class both semesters.

If you have questions about the exams, please speak to your child. The teachers will carefully explain how a student may prepare for the exam. If you need more explanation, please contact the teacher. Exams are an important part of the educational process at Calvary, as well as preparing our students for college.

Calvary Christian High School

Semester Exam Classes & Grade Percentages

1. Freshman Level Classes with Exams and Eligible for Exemption

English I Algebra I Algebra I B Biology World History Spanish I

Grade Weighting

Quarter Grade 45%
 Quarter Grade 45%
 Exam Grade 10%

Example of Grade Calculation

94 x .45 = 42.30
 86 x .45 = 38.70
 70 x .10 = 7.000
 88 = B

2. Sophomore Level Classes with Exams and Eligible for Exemption

English II Algebra II Chemistry European History Spanish II

Sophomore Level Class with Exam and Not Eligible for Exemption

AP European History

Grade Weighting

Quarter Grade 42.5%
 Quarter Grade 42.5%
 Exam Grade 15%

Example of Grade Calculation

94 x .425 = 39.95
 86 x .425 = 36.55
 70 x .15 = 10.50
 87 = B

3. Junior and Senior Level Classes with Exams and Eligible for Exemption

English III & IV Business Math Integrated Math Calculus Honors
 Astronomy Anatomy Forensics Physics
 US History Government Economics Spanish III
 Spanish IV Geometry Psychology

4. Junior and Senior Level Classes with Exams and Not Eligible for Exemption

AP Literature Composition I & II Intermediate Algebra DC
 College Trig DC Pre-Calculus DC AP Chemistry US History DC
 AP Government AP Macroeconomics AP Spanish College Algebra DC

Grade Weighting

Quarter Grade 40%
 Quarter Grade 40%
 Exam Grade 20%

Example of Grade Calculation

94 x .40 = 37.60
 86 x .40 = 34.40
 70 x .20 = 14.00
 86 = B