

Calvary Christian High School



Parent/Student Handbook
2010-11

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INTRODUCTION

Vision Statement - The vision of Calvary Christian High School (CCHS), as a ministry of Calvary Baptist Church, is to be a cutting edge learning center that strengthens the home, the church, and the community by providing the highest quality Christian education to all students

Mission Statement - The mission of CCHS School is to partner with the Christian home and the church to provide a challenging college preparatory Christian education that equips students to live successfully according to God's plan for their lives. A biblical worldview is foundational to our mission which is fulfilled through students acquiring biblical truth, applying biblical truth, and attaining their highest level of academic achievement.

Statement of Faith

In essential beliefs--we have unity.

"There is one body and one Spirit--just as you were called to one hope when you were called--one Lord, one faith, one baptism; one God and Father of all, who is over all and through all and in all." (Ephesians 4:4-6)

In non-essential beliefs--we have liberty.

"Accept him whose faith is weak, without passing judgment on disputable matters. Who are you to judge someone else's servant? To his own master he stands or falls. And he will stand, for the Lord is able to make him stand. So then, each of us will give an account of himself to God. So whatever you believe about these things keep between yourself and God. Blessed is the man who does not condemn himself by what he approves." (Romans 14:1,4,12,22)

In all our beliefs--we show charity (love).

"If I have the gift of prophecy and can fathom all mysteries and all knowledge, and if I have a faith that can move mountains, but have not love, I am nothing." (I Corinthians 13:2)

THE ESSENTIALS WE BELIEVE IN...

1. ABOUT GOD

God is the Creator and Ruler of the universe. He has eternally existed in three personalities: the Father, the Son, and the Holy Spirit. These three are co-equal and are one God. Genesis 1:1,26,27; 3:22; Psalm 90:2; Matthew 28:19; I Peter 1:2; II Corinthians 13:14

2. ABOUT JESUS CHRIST

Jesus Christ is Lord. He is the Son of God, meaning He is divine. He is co-equal with the Father. Jesus lived a sinless human life and offered Himself as the perfect sacrifice for the sins of all people by dying on a cross. He arose from the dead after three days to demonstrate His power over sin and death. He ascended to Heaven's glory and will return again someday to earth to reign as King of Kings, and Lord of Lords. Matthew 1:22,23; Isaiah 9:6; John 1:1-5,14; 14:10-30; Hebrews 4:14,15; I Corinthians 15:3,4; Romans 1:3,4; Acts 1:9-11; I Timothy 6:14-15; Titus 2:13

3. ABOUT THE HOLY SPIRIT

The Holy Spirit is co-equal with the Father and the Son of God. He is present in the world to make men aware of their need for Jesus Christ. He also lives in every Christian from the moment of salvation. He provides the Christian with power for living, understanding of spiritual truth, and guidance in doing what is right. He gives every believer a spiritual gift when they are saved. As Christians we seek to live under his control daily. II Corinthians 3:17; John 16:7-13; 14:16,17; Acts 1:8; I Corinthians 2:12; 3:16; Ephesians 1:13; Galatians 5:25; Ephesians 5:18

4. ABOUT THE BIBLE

The Bible is God's Word to us. Human authors under the supernatural guidance of the Holy Spirit wrote it. Since it is inspired by God, it is inerrant, it does not err, and it is infallible, it cannot err. It is always true. It is the supreme source of truth and the supreme authority for Christian beliefs and living. II Timothy 3:16; II Peter 1:20,21; II Timothy 1:13; Psalm 119:105; 160; 12:6; Proverbs 30:5

5. ABOUT HUMAN BEINGS

People are made in the spiritual image of God, to be like Him in character. People are the supreme object of God's creation. Although every person has tremendous potential for good, all of us are marred by an attitude of disobedience toward God called "sin." This attitude separates people from God and causes many problems for life. Genesis 1:27; Psalm 8:3-6; Isaiah 53:6a; Romans 3:23; Isaiah 59:1,2

6. ABOUT SALVATION

Salvation is God's free gift to us but we must accept it. We can never make up for our sin by self-improvement or good works. Only by trusting in Jesus Christ as God's offer of forgiveness can anyone be saved from sin's penalty. When we turn from our self-ruled life and turn to Jesus in faith, we are saved. Eternal life begins the moment one receives Jesus Christ into his life by faith. Romans 6:23; Ephesians 2:8,9; John 14:6; 1:12; Titus 3:5; Galatians 3:26; Romans 5:1

7. ABOUT ETERNAL SECURITY

Because God gives us eternal life through Jesus Christ, the true believer is secure in that salvation for eternity. If you have been genuinely saved, you cannot "lose" Because God gives us eternal life through Jesus Christ, the true believer is secure it. Salvation is maintained by the grace and power of God, not by the self-effort of the Christian. It is the grace and keeping power of God that gives us this security. John 10:29; II Timothy 1:12; Hebrews 7:25; 10:10,14; I Peter 1:3-5

8. ABOUT ETERNITY

People were created to exist forever. We will either exist eternally separated from God by sin in Hell or eternally with God through forgiveness and salvation in Heaven. To be eternally separated from God is Hell. To be eternally in union with Him is eternal life. Heaven and Hell are real places of existence. John 3:16; 2:25; 5:11-13; Romans 6:23; Revelation 20:15

GENERAL INFORMATION

Accident Insurance - Every student is covered by a school-time insurance plan. The school-time insurance plan is not a primary policy. If a student is injured, a claim should be made with the parents' insurance company first, then the school insurance.

Accreditation and Affiliation - CCHS is accredited by the Association of Christian Schools International (ACSI). ACSI is an organization serving and accrediting Christian schools across the United States and around the world. CCHS is also accredited by SACS – Southern Association of Colleges and Schools

Achievement Tests - Each year standardized achievement tests are given to students. Testing is required of all students grades 9-11. Seniors are required to take either the SAT or ACT prior to graduation.

Administrative Prerogative - The intent of this handbook is to give general overall guidelines to be adhered to by students and parents. Sometimes new situations, or circumstances not covered specifically by this handbook will occur and the Administration reserves the right to exercise its administrative prerogative in responding to these situations. This handbook becomes part of the contract between parents, students and Calvary Christian High School.

Buildings and Grounds -All school facilities belong to the Lord and have been purchased with His money. Refrain from any actions which may result in damage to the property or to the appearance of the buildings and grounds. Any damages brought to the lockers, buildings, furnishings, or grounds will be repaired and/or replaced at the expense of those causing the damage. Students are also subject to disciplinary action for damage caused either by negligence or willful destruction. Students may be asked to participate in routine cleanup of the school building and grounds. Cleanup fosters pride in the physical upkeep of the building and promotes accountability to students with regard to their disposal of garbage.

Calendar – The school calendar is posted on RenWeb and school website (www.cchs.us).

Clinic and Medications -When a student is ill enough to be out of class, parents are notified for the student to be picked up or to receive permission for the student to go home. In the event of an injury or accident, an attempt is made to notify parents immediately. Only minor first aid is administered by the school. **Students are not permitted to keep prescription or over-the-counter medications in their possession.** All medication, prescription or over-the-counter, must be kept in the Office with a current school-year Medication Administration form on file. Medication will be administered by the designated office personnel. **Medication must be in the original container identified with the student's name.** Storage space is limited; large bottles of over-the-counter medications will not be accepted. Where possible, please ask your physician to prescribe medications that may be given before or after school.

Communicable Diseases - CCHS desires to maintain a healthful school environment by instituting controls designed to prevent the spread of communicable diseases. The term "communicable disease" shall mean an illness which arises as a result of a specific infectious agent which may be transmitted whether directly or indirectly by a susceptible host, infected person, or animal to other persons.

A teacher or administration official who reasonably suspects that a student or employee has a communicable disease shall immediately notify the school Administrator. The reportable diseases include the following: Acquired Immune Deficiency Syndrome (AIDS), Aids Related Complex (ARC), Amebiasis, Animal Bite of Humans by a potentially rabid animal, Anthrax, Botulism, Brucellosis, Campylobacteriosis, Chancroid, Dengue, Diphtheria, Encephalitis, Giardiasis (acute), Gonorrhea, Granuloma Inguinale, Hansen's Disease (Leprosy), Hemorrhagic Fevers, Human Immunodeficiency Virus (HIV), Legionnaire's Disease, Leptospirosis, Lymphogranuloma Venereum, Malaria, Measles (rubeola), Meningitis, Meningococcal Disease, Mumps, Paralytic Shellfish Poisoning, Pertussis, Pesticide Poisoning, Plague, Poliomyelitis, Psittacosis, Rabies, Relapsing Fever, Rocky Mountain Spotted Fever, Rickettsia, Rubella including congenital, Salmonellosis, Syphilis, Schistosomiasis, Shigellosis, Smallpox, Tetanus, Toxoplasmosis acute, Trichinosis, Tuberculosis, Tularemia, Typhoid Fever, Typhus, Vibrio Cholera, Vibrio Infections, Yellow Fever. Any student with a communicable disease for which immunization is required by law or is available, shall be temporarily excluded from school while ill and during recognized periods of communicability. Students with a communicable disease for which immunization is not available shall be excluded from school while ill. If the nature of the disease and circumstances warrant, CCHS may require an independent physician's examination of the student to verify the diagnosis of communicable disease. CCHS reserves the right to make all final decisions necessary to enforce its communicable disease policy and to take all necessary action to control the spread of communicable diseases within the school. CCHS reserves the right to request a letter from the physician after an illness before the student can return to school.

Communication – For routine communication, email is the preferred method. Students and parents are encouraged to use RenWeb for access to calendar, progress reports, assignments, attendance, etc.

Community Service – Students are required to perform a minimum of 100 hours of approved community service. (College Prep Diploma: 100 hours; Honors Diploma: 125 hours; Advanced Diploma: 150 hours). The accumulation of these hours must include at least four different types of service. Students must turn in the Community Service form in the same semester as the community service was performed. Work completed for family members does not qualify for community service. Community service performed for individuals (rather than an organization needs to be pre-approved). Completion of required community service is a graduation requirement.

Complaint or Problem Procedures - During the course of the year, occasional misunderstandings or problems may arise between a teacher and a student, a teacher and a parent, or a parent and the school. This is often the result of a lack of communication between those involved. The school's policy for dealing with these situations is mentioned below.

1. **All questions, problems, or complaints should first be brought directly to the teacher or coach before anyone else is involved.**

2. If the situation is not cleared up at this level through direct contact, it should then be brought to the Administration. The teacher will be included in this meeting.
3. Finally, but only when all of the above steps have been taken, does the problem find its way to the School Board of Calvary Christian High School through written appeal from the parent. It will then be placed on the agenda of the entire Board at its regular meeting. The CCHS School Board is the final level of appeal.

Parents agree to follow these steps and to attempt a positive resolution to problems and disagreements within the school community. Activities to be avoided at all times include gossiping, rumor mongering, and spreading of hearsay reports. The good reputations of other persons and of the school are to be protected and promoted.

Divorced Parents -Parents who are divorced are required to submit to the office a copy of any legal documentation which details custody issues. These documents will be placed in your student's file. If mailings need to be sent to more than one home, parents must provide the office with this information.

Drug Testing – Random drug testing of students may be required upon the request of Administration. Results indicating drug use by the student or a refusal to submit to a drug test will result in suspension or expulsion. The student/parents involved are required to abide by any Administration decisions, based on drug testing results.

Elevator Use – The elevators are not to be used by students between 7:00 am and 4:00 pm without Administrative approval.

Fire/Emergency Drills - Fire Drills are conducted monthly. An emergency drill is conducted occasionally to prepare for emergencies such as tornadoes, disasters, etc.

Fundraising - All fundraising activities for CCHS are to be approved by Administration.

Grading Scale

A = 90 - 100

B = 80 - 89

C = 70 - 79

D = 60 - 69

F = 0-59

I = Incomplete (must be made up within two weeks from end of grading period)

Guests and Shadowing Students - Students from other schools may not visit CCHS during the school day unless he/she is a prospective student, and arrangements have been made in advance. CCHS Graduates, local pastors, and parents may visit at lunch (all visitors are required to report to the office to secure a visitor pass).

Library – The Library is a resource center for research and recreational reading with over 10,000 volumes, eight computer stations, and many other resources for students. The Library Handbook is accessible on line, or in the Library.

Lockers - Lockers are assigned to all students and are the property of the school. For security, lockers should remain locked at all times. A fine will be levied for all damaged lockers. The school administration reserves the right to inspect lockers at any time. Locker decorations are to be confined to the inside of the locker. There is a designated area for athletic bags and equipment to be stored during the day. Book bags are to be hung on provided hook. Back packs are not permitted in the classrooms.

Lost & Found – Lost and Found articles are placed in the Cafeteria. Unclaimed articles will be discarded.

Lunch Programs – Lunches for the week are to be ordered and paid for by lunchtime Friday. Lunch items may be ordered and purchased in the school cafeteria. Students may bring packed lunches from home. Snacks may be purchased in the cafeteria. CCHS operates as a closed campus. Therefore, students will not be allowed to go off campus for lunch with the exception of the Seniors on Fridays with Administrative approval. Infractions of this policy will be treated as truancy.

Parent/Teacher Communication or Conferences – If a conference is necessary, a parent may schedule the conference directly with the teacher, at a time convenient to the teacher and parent. Email is the preferred method of communication.

Parking – Student - Students may drive to school, but must register their vehicle in the School Office. Students are required to park in designated student parking.

Security – Administration reserves the right to inspect or search lockers, back packs, purses, student automobiles, and student computer files. Security video equipment is in operation throughout the building.

Sexual Harassment - CCHS seeks to treat every individual with sensitivity and respect. The School encourages consideration of others and will not tolerate harassment of individuals. The environment necessary for the educational program fostered by the school must be one in which all individuals are free to develop appropriate relationships, work and learn. The individual must be able to pursue his or her academic program without fear of intimidation, humiliation or degradation from unwelcome and unacceptable behavior of another.

Sexual Harassment is a violation of anti-discrimination laws. It is defined as unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when: (1) such conduct has the purpose or effect of unreasonably interfering with an individual's work performance (2) such conduct has the purpose or effect of creating a hostile, intimidating or offensive work environment.

Reporting Procedures - Any alleged violation of the Harassment Policy should be reported immediately. Grievances should be reported to the Administrator.

Statement of Non-Discriminatory Policy - CCHS admits students of any race, color, national or ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admissions policies, scholarship and loan programs, and athletic and other school administered programs.

Storms/Disaster/Cold Weather/Tornado - Our reaction to natural disaster will be governed by the instructions given on radio and television by authorities. We follow the advice given to and taken by the Pinellas County School System (this does not include dismissals for holidays and vacations). Any additional information may be obtained by listening to various radio stations. Check the school's recorder/message system for your updates. CCHS may be able to return to classes prior to the Public Schools.

Tornado Plan - All classes are alerted by announcement. Students will move into a designated interior area, sit on the floor with head down until the all-clear is sounded.

Student Records - The school maintains a complete record, including a cumulative academic record, for each student. All material in these files is treated as strictly confidential and is available only according to the following policy:

1. Transcripts or other student records will not be released for a student if there is a delinquency in tuition or if there is an outstanding debt of any kind.
2. Parents or legal guardians have the right to inspect and review all official records, files, and data directly relating to their children, including material that is incorporated into their student's cumulative record folder.
3. When a student becomes eighteen (18) years of age or is attending an institution of post-secondary education, the permission or consent required of and the rights accorded to the parents and guardians shall thereafter also be accorded to the student.
4. Parents shall have an opportunity for a hearing with the administration to challenge the content of their student's school records. This is done to ensure that the records are accurate and is not otherwise in violation of the privacy of other rights of the student, and to provide an opportunity for the correction or deletion of any such inaccurate or misleading information. An appointment must be scheduled for records review.

Student Release - CCHS has a binding agreement with parents to ensure and safeguard their child's safety while at school.

1. No student will be released by a teacher during the day for any reason without specific instructions from the office.
2. All requests for early release from school must be approved by the administration for authenticity and appropriateness.

3. Should a written or personal request be made by a non-custodial parent for early release of a student into his care, such a request will be honored only with (a) the consent of the custodial parent through a school initiated telephone conversation; or (b) instructions from a court.
4. Should a request be made by a non-custodial parent to make contact with a student at the close of the school day or be directed to the student's classroom, such a request shall be denied by the Administrator unless there be (a) the consent of the custodial parent through a school initiated telephone conversation; or, (b) instructions from a court.
5. Should a custodial parent request that the school prevent a student from any contact with the non-custodial parent, the custodial parent shall be requested to submit to the school a final judgment and/or settlement agreement serving as a basis for his or her request.
6. In the event that parents are going out of town without student(s), we ask that custodial parents notify the school in writing of adult caretakers who will be responsible for their student(s). The names, phone numbers, and any alternate procedure to be followed should be included in the notification.

Teacher Qualifications - Teachers must meet the Florida State Department of Education requirements for accredited private schools. CCHS teachers will not only be considered for their professional expertise; they will also be evaluated for their ability to role model a Christian lifestyle and teach biblical principles integrative with the subject matter. They will be certified or certifiable by the Association of Christian Schools International and/or the Department of Education.

Transportation

1. Students are to be dropped-off and picked up at the main school entrance.
2. Students may drive a car to school. Student vehicles must be registered with the school. Students are required to drive in a safe manner while on CCHS grounds. Students are expected to follow safe driving practices. Violations are subject to discipline.

Visitors - All visitors (including parents) are required to report to the School Office, and be escorted to their destination. Students from other schools or high school/college age are not permitted on campus between 7:00 am – 2:45 pm unless authorized by administration. Alumni may obtain a visitor pass and be on campus during lunch.

Volunteers – Volunteers are to work under the direction of a CCHS employee. They are required to fill out a back-ground check. Parent volunteers are not permitted access to student records. They are expected to maintain confidentiality. Administration reserves the right to ask a volunteer not to return. Identification must be worn while on campus.

Academics

The primary responsibility for the education of children rests with the parents. Calvary Christian High School exists to help parents in that responsibility.

Agenda - Each student is issued an agenda taken to each class. The agenda, signed by a teacher, is the only acceptable hall pass. Students are responsible for replacing lost agendas. Students are not permitted to use another student's agenda as a hall pass.

Classes Off Campus and On-Line Classes – Students are not permitted to take classes off campus, or on-line classes that are offered at CCHS for high school credit.

Computer Use - The following are excerpts from the CCHS Computer Acceptable Use Policy. A complete copy may be obtained online at www.cchs.us/resources/handbooks/computerpolicy.pdf

All students using the CCHS Network or accessing the Internet through the CCHS Network must indicate that they understand the responsibilities of exercising this access, and that the failure to comply may result in loss of computer privileges and possible further disciplinary action.

- The purpose of the CCHS Computers, Network and the Internet is for *academic purposes only* to facilitate communications in support of research and education. The use of email during school time is to be for academic purposes only.

- Use of CCHS computers and personal laptops in the classroom is subject to the teacher's discretion in addition to these policies.
- Students may not allow others to use their account name or their password.
- Students **may not bring disks, flash drives, media cards or any other media** of any kind to school for their use on school computers.

Dropping a Course - A course dropped prior to the end of the drop/add deadline does not appear on the student's high school record. A two-semester course dropped at the end of the first semester receives the grade earned. Credit is not awarded until the course is completed.

Dual Enrollment - Dual enrollment is an opportunity for Calvary Christian High School students to enroll concurrently in courses offered at St. Petersburg College. Participation in the program is limited to the following guidelines:

1. Student must have completed his/her sophomore year (there are some exceptions for sophomores)
2. Grade point average of 3.0 or higher
3. Approval of the Administration
4. St. Petersburg College Placement Test
5. The CCHS drop/add deadline applies to all dual credit classes. As the drop deadline for SPC is later than the CCHS drop period, a student dropping a dual credit class after the CCHS deadline will remain in that class for high school credit only.
6. Students that receive a "D" or "F" in an on-line dual credit class will not be permitted to take additional on-line classes for credit at CCHS

Eligibility for Extracurricular Activities - Eligibility applies to athletics, cheerleading, music, art, drama or any other activities where the student represents the school publicly. A student's eligibility will be determined at the end of each nine-week grading period. **FHSAA Guidelines:** If a student's cumulative GPA is below 2.0 for the semester they are ineligible for the entire following semester, and must have a cumulative 2.0 GPA before resuming athletics. **CCHS Rule:** If a student's GPA is below 2.0 for the grading period, the student will be ineligible for three weeks, at which time the GPA will be checked. If 2.0 or above, he/she may participate in the sport/event. If at the end of three weeks the student's GPA is still below 2.0, it will be re-checked at mid term. If the GPA remains below 2.0 at mid term, he/she is ineligible for the remainder of the grading period. Students participating in extracurricular activities are expected to be at school the next day with all homework completed.

Exam Exemption – Students may qualify to exempt up to two exams per semester if they maintain a grade of "A" both quarters and have no more than 5 absences per semester. AP and Dual enrollment classes may not be exempted.

Failed Courses - Credit for a subject failed with an "F" (0-59), is only received by one of the following methods: Repeat the course another year and earn a passing grade (Scheduling may not permit this option), or, make up course through approved correspondence or online school class. When failure is received in a two-semester course, the student will be required to make up only the failed semester. A failure in any required subject must be made up prior to graduation.

Grade Forgiveness

Grade Forgiveness for an F or a D: Students may retake up to two semesters (this can be a one-year class, or 1 semester each of up to two different classes) during their tenure at CCHS for grade forgiveness. The class must be offered by Florida Virtual School. Students seeking grade forgiveness (for an F or a D), must meet with Administration, and at least one parent, to sign up for the class and to sign a contract that outlines the agreed upon timeline. There is a \$150 one-time administrative fee. The student's transcript will reflect the original class and grade with "not calculated" indicated. The GPA for the original class will not be calculated in the student's GPA. The transcript will reflect the FLVS class with the notation "re-taken" and the

grade earned will be calculated in the students GPA. If the student does not meet the contract deadline, the original grade will stand.

Grade Point Average (GPA) - All semester grades earned in courses carrying high school credit will be used to compute a student's GPA. Students who enroll in Calvary Christian High School during high school, bringing previously earned honors credits from another school, will keep those honors credits for the courses in which they were earned. All honors courses are designated on student report cards, transcripts, and the student's records. For the purpose of cumulative high school GPA for college admission, all grades, including all honors points, regardless of where they were earned, will be included.

Graduation Requirements

The Academic curriculum at CCHS is comprised of traditional college-preparatory courses for the college bound student.

Courses	College Prep Credits	Honors College Prep	Advanced College Prep
Bible	4	4	4
English	4	4	4
Math	4	4	4
Social Studies	4	4	4
Science	3	3	4
Foreign Language	2	2	3
Fine Arts	2	2	2
Health/P.E.	1	1	1
Computer/Technology	.5	.5	.5
Electives or Additional Courses in the Above Subjects Listed	2.5	3.5	3.5
Total	26	28	30
Grade Point Average	2.0 (un-weighted)	3.25 (un-weighted)	3.5 (un-weighted)
Honor Credits		12	15
Community Service	100 hours	125 hours	150 hours

- All Students must be enrolled in a minimum of seven (7) classes for credit each semester.
- All students must take the SAT I or ACT prior to graduation.
- One Hundred (100) hours minimum of approved community service is required for graduation.

Help Classes - Help classes are available to students experiencing difficulty in their academic classes.

Homework- Homework assignments are posted in Renweb. Students can expect ongoing study and homework assignments to average 2-3 hours daily.

Honors Courses - Grading Procedures - Honors courses are available to those students who meet the academic requirements. For Weighted GPA Calculation, one grade point is added to each Honors, Advanced Placement or Dual Credit grade received. To remain in any honors class, a student must maintain a "C" or above in all honor classes. Honors courses include Advanced Placement and Dual Credit courses.

Incompletes - A student's grade is incomplete when, due to circumstances beyond his control, he does not complete the assigned work in any subject. A grade of "I" is assigned until the assigned work is completed. Upon completion of the work, the teacher may change the grade appropriately. The responsibility of making arrangements for make-up work and/or

exams belongs to the student alone. Incomplete work must be completed within two weeks of the end of the grading period.

Make-up Work - See Attendance – page 13

Probation (Academic) - A student who is consistently unsatisfactory in achievement or who in the opinion of the faculty, is not making sufficient effort, is placed on academic probation. This step is taken with the realization that unless the majority of his/her teachers see marked improvement by the next reporting period, he/she may be asked to withdraw. A student placed on probation may be ineligible for all extracurricular school activities during the next reporting period. A student will automatically be placed on academic probation if the quarterly GPA is below 2.0.

Report Cards – Report cards are posted on RenWeb quarterly. A paper copy provided by request.

Text Books – Text books must be purchased. Students without textbooks will be penalized. Textbooks are to be ordered in advance; students are expected to have required books the first day of class.

Transfer of Credits - Request for a transfer of credit is subject to the approval of the Administrator. Grades lower than "C" will not be accepted for credit.

Valedictorian, Salutatorian and Top Honors - Selection is made on the basis of the cumulative grade point average through the 3rd quarter of the 12th grade. The senior with the highest cumulative weighted GPA is the Valedictorian, and the senior with the second highest weighted GPA is the Salutatorian of the graduating class. GPA's will be figured to the nearest thousandth. Students must have attended CCHS for their entire junior and senior years to be eligible for the valedictorian and salutatorian selection. Students with an unweighted GPA of 4.0 will be awarded with a Top Honor distinction.

Appearance and Dress

CCHS has a "standard of dress." The purpose of our dress code is to encourage an environment that is conducive to learning. Research shows there is a direct correlation to a student's performance and the dress code of the educational institution. The goal of the dress code is to address three areas: modesty, identity, and propriety. Students will be asked to change clothing that is too tight, immodest, or inappropriate.

Students are to be neat, modest, well-groomed, and in designated pants/shorts/skirt/shirt at all times during school hours. Students should dress modestly when attending activities on the school campus outside of school hours.

Standard of Dress:

Guys

Shirts—Polo with logo (cardinal, white, navy, or gray) purchased from Fontaine Apparel. CCHS Team or organization polo may be worn if the color is cardinal, white, navy, or gray.

Sweatshirts or Jackets – Any jacket may be worn to school; however, only CCHS sweatshirts or jackets may be worn during the school day.

Pants—Dockers (stone, navy, or khaki) purchased anywhere (cargo pockets are not allowed) or "Docker- style" from Fontaine Apparel. Pants may be flat or front pleated. NO bell-bottom, hipster, low rider, hip-hugger, or cargo pants (outside pockets) are permitted. A belt must be worn if pants do not fit securely around the waist.

Shorts—Docker-style **knee-length** dress shorts (stone, navy, or khaki – with no cargo pockets). A belt must be worn if shorts do not fit securely around the waist.

Shoes—Comfortable shoes that fit securely on the foot for walking up and down stairs. Flip-

flops and sandals may be worn.

Ladies

Shirts—Polo with logo (cardinal, white, navy, or gray) purchased from Fontaine Apparel. CCHS Team or organization polo may be worn if the color is cardinal, white, navy, or gray.

Sweatshirts or Jackets – Any jacket may be worn to school; however, only CCHS sweatshirts or jackets may be worn during the school day.

Pants—Dockers (stone, navy, or khaki) purchased anywhere (cargo pockets are not allowed) or Docker- style from Fontaine Apparel. Pants may be flat or front pleated. NO hipster, low rise, or cargo pants (outside pockets) are permitted. A belt must be worn if pants do not fit securely around the waist.

Skirt—(stone, navy, or khaki) the shortest part of the skirt may be no higher than 2 inches above the knee (i.e. if the skirt has a slit, the top of the slit cannot be higher than 2" above the knee).

Capri Pants or Shorts—Docker-style **knee-length** dress shorts or Capri pants in the following colors (stone, navy, or khaki - with no cargo pockets). A belt must be worn if pants or shorts do not fit securely around the waist.

Shoes - Comfortable shoes that fit securely on the foot for walking up and down stairs. Flip-flops and sandals may be worn.

For all Students At no time should undergarments be visible. Students may wear any CCHS T Shirt or Polo shirt on Fridays. Athletes may wear team shirts (not T-Shirts) on game days. All pants, capris, and skirts must be made of cotton-twill material. They may not be corduroy, jersey knit, or denim.

2. **Dress Down Days** – You may wear shorts, jeans (no torn or cut-off hems), t-shirts (no inappropriate logos), shirts for both girls and boys must be “tuckable” in length. Tank tops and sleeveless shirts are not allowed. Students who fail to abide by these guidelines will not be allowed to participate in future dress down days, and will be asked to change if immodest.
3. **Cold Weather Policy/Outer Wear:** In the event of cold weather, students may wear a CCHS sweater, jacket, or coat. During the school day, only CCHS jackets or sweatshirts may be worn.
4. **Other Items:** Other items such as leg warmers, hats, pagers, cellular phones, etc. are not to be worn. Boys may not wear earrings on campus or to any school related function, which includes, but is not limited to, field trips, banquets, or athletic events.
5. **Hair:** Students are to keep their hair neat, well groomed, and in traditional styles. No extreme hair colors are allowed. Boys are to keep their hair in moderate length and style. Length in front may not be below the eyebrows; in the back, it should not be longer than the top of the collar. Boys are to be clean shaven. The administration reserves the right to determine the appropriateness of hair styles.
6. **Hats and Caps:** Hats and caps are not permitted to be worn on campus during school hours.
7. **Body Piercing:** Body piercing will not be permitted. Girls may have pierced ears. Excessive ear piercing is unacceptable.
8. **Tattoos:** Calvary Christian High School does not condone tattoos on students. Students with pre-existing tattoos must keep them covered at all school events at all times.

Formal Wear/Dress Up Days Dress Code - All clothes should be modest.

- Girls: Any gown or other formal wear must be modest. The length of the skirt, dress, or gown should be no shorter than two inches above the top of the knee. Dress pants outfits are acceptable. If a student has a question about a particular dress, she may bring it in to the Assistant Principal for approval. Dress shoes or dress sandals may be worn.
- Boys: Suits, tuxedos, blazers, (jackets optional) and dress slacks should be worn. Ties, socks, and belts are also mandatory accessories.

These guidelines should be followed for the following types of events: concerts, banquets, evening awards or events, Baccalaureate, and Graduation. Students determined to be

immodest, or out of dress guidelines may be asked to change or leave.

Non-School Uniform - Dress code for school functions that do not require regular school uniform and are casual by design should be jeans or walking shorts and appropriate shirts. Tennis shoes, dock shoes, and sandals are permitted. Any shirt must be long enough to remain tucked in (even if it is worn un-tucked). Hats (unless otherwise stated), bandannas, and boys' earrings are not permitted. Students who fail to abide by these guidelines will not be permitted to participate until the violation is corrected. The administration will make the final decision as to the appropriateness of a student's dress.

Physical Education Class - The approved dress code for physical education is to be worn by all students. A student failing to wear the approved uniform will be penalized by the instructor.

Sports Practice - Dress for sports practices must be modest. Boys must wear a shirt. Students out of compliance with these guidelines may be excluded from practice or games. The AD will make the final decision of the appropriateness of dress.

Attendance

School hours are from 7:45 a.m. to 2:45 p.m.

Florida School Law states, "Each parent of a child within the compulsory attendance age shall be responsible for such child's attendance as required by law." In order to gain the most from school, each student must be regular in attendance. Attendance will be taken during each class period. Parents will be notified after the 5th absence and at the 9th absence. At the 10th absence, a Saturday School will be assigned, and at 15, the student will receive a failing grade, "WF" – Withdrawal Failure, for that class.

There are no excused or unexcused absences. Any class missed counts as an absence which is accumulated over the semester. This includes: Medical appointments, illnesses, conferences and retreats, and absences requested by a parent with prior notification to the administration. If a student misses a class, for any reason, this counts as an absence. Students will be considered absent from any class to which they miss more than ½ the class period. School-initiated time away from school (i.e. field trips and athletic events) will not be part of the cumulative total of absences for a student. Juniors and Seniors will be allowed four days per year for college visits. A letter from the college visited must be provided to administration for the college day to be entered as such in attendance (and therefore not be counted as an absence).

Attendance of Athletes Before Games - Students participating in any athletic contests must be present during the regular school day on the day of a game (or previous day of school if the game is on Saturday) and remain in school for a minimum of five full class periods. When an athlete leaves school early for a game, all work that is due on that day must be turned in to the teacher before leaving for the game. They are responsible to pick up their work that will be due the following day before leaving campus.

Attendance for School Sponsored Activities - Students who participate in school sponsored activities during the school day or after the school day must be in school five full periods that day. If a student is to miss class time for a school sponsored activity, all work that is due on that day must be turned in to the teacher before missing the class. They are responsible to pick up their work that will be due the following day before leaving campus. Students must also to have prearranged their absence through the event sponsor. If the activity is on a Saturday, the student must be in school attendance on Friday (or the previous school day).

Early Dismissal - If a student is to be dismissed for any reason prior to normal school dismissal, he/she must bring a note signed by the parent to the school office. He/she will be issued a permit to leave. Without a note, parents must sign students out in the school office, or make arrangements with administration.

Early Arrivals/Late Stays - Students arriving before 7:00 A.M. or staying after 3:00 P.M. must go to the designated areas.

Leaving Campus - CCHS operates under the "closed campus" policy. Once a student arrives on school property in the morning, he/she is not to leave until he/she is dismissed in the afternoon. Exceptions are students who have a written parent's request on file in the office approved by the administration.

Make-up Work - Students who are absent for any reason are required to make up work missed.

- A student will be given a total number of days to turn in his work equal to the number of days absent. For example, 1 day absence = 1 day to make up work; 2 days absence = 1st day's work due by day 1 and 2nd day work due by day 2; 3 days absence = 1st day work due by day 1, 2nd day work due by day 2 and 3rd day work due by day 3. It is the student's responsibility to make sure the work is done before the deadline expires.
- Any assignment given before the student was absent and coming due during the absence will be due the day the student returns (with the exception of extended absences as determined by the administration). A student in class the day before a test is scheduled and is absent on the day of the test must make up the test on the day he returns to school. Any exception to this policy requires administration approval.
- Projects (assignments given with at least two weeks to complete) are due on the due date regardless of absence or illness. Projects are due prior to the first class period of the due date. A 20% grade reduction will be given for each day a project is turned in late.

Tardy – There are no excused or unexcused tardies. If the student is not in his/her seat at the beginning of the period, the student will be marked tardy.

Tardy Policy-This policy is per class period.

3rd tardy	Warning
4th - 6th tardy	Lunch detention
7th - 9th tardy	1 hr detention after school, and a \$10.00 fee (Sporting/practice events do not exempt the student from mandatory attendance to detention.)
10th and all others	Saturday school and a \$25.00 fee.

Truancy - Deliberate absence without parents' knowledge and administrative permission will result in disciplinary action deemed necessary by the administration.

Chapel

A regular part of the secondary student's life is the weekly chapel service. Chapel is intended to aid student growth as a Christian, and to provide them with the opportunity to worship and praise God together with fellow students and teachers. Attendance at all chapels is required. Any misconduct during chapel will be handled in the same manner as a classroom offense. With the exception of a Bible, students are not to bring books, purses or other materials to Chapel.

Conduct of Students

Administrative Prerogative - The intent of this handbook is to give general overall guidelines to be adhered to by students and parents. Sometimes new situations, or circumstances not covered specifically by this handbook will occur and the Administration reserves the right to exercise its administrative prerogative in responding to these situations.

Our goal should always be to obey the Scripture which says, "So then, whatever you do, whether in word or deed, do all to the glory of God." In the best interest of the entire school community, so that we might all live happily together, certain guidelines of conduct must be maintained by all students of CCHS, both on and off campus. In general they are:

1. Practice courtesy and consideration in your association with teachers, school employees, fellow students, and visitors. Respect their person and property. (Ephesians 4:28-32)
2. Respect the authority of teachers, administrators, and staff members and treat them courteously, respectfully, and obediently as unto the Lord. (Hebrews 13:17 and I Thessalonians 5:12-13)
3. Abstain both on and off campus from the use or possession of alcoholic beverages, tobacco, drugs, pornography, gambling and other undesirable practices which are generally recognized to be harmful to health and Christian character. Students who do not abstain from such practices may be subject to expulsion. (I Corinthians 6:19-20)
4. Abstain from profanity and vulgar or abusive speech or actions. Such speaking and acting is harmful to others and certainly is not appropriate or conducive to one's own moral and spiritual development. (Ephesians 4:29)
5. Refrain from a public display of affection on campus. Students are expected to conduct themselves in a discreet and Christian manner. While on campus, students should follow a "hands off" policy.
6. Leave all annoying or dangerous items such as knives, water pistols, and lighters/matches at home. Radios, CD players, MP3 players, and tape recorders, are not allowed at school. Pagers and cellular phones are prohibited in class. Cell phones are to remain off, and in the student's locker between 7:45 am and 2:45 pm. Saturday School will be assigned to students with cell phones outside their lockers. In addition, the cell phone will be confiscated, and must be picked up by the student's parent.
7. Do your own work. Students should not give or receive help on tests or homework unless the teacher has granted this privilege on a particular project. Each student's record is to reflect his or her own individual effort. Honesty is a Christian virtue to be displayed by all students. Cheating is a serious offense. **During a test, quiz, or exam, it is the student's responsibility to avoid every appearance of cheating. All books and papers must be out of sight. No talking is allowed.** Talking during a quiz or test may be dealt with in the same manner as cheating. Cheating will result in a teacher intervention and will result in disciplinary action by Administration.
8. Plagiarism - **Definition of Plagiarism:** The use of another writer's ideas or words without giving the writer credit for them. This is a serious offense.
Level 1 Plagiarism Offense: This category is for a first-time offender who plagiarizes less than 25% of a paper. The student will receive a teacher intervention, and will be seen by the Assistant Principal. He/she will receive a 0% for the assignment. The paper may be rewritten and turned in for half credit, at teacher's discretion. A first-time offense will be treated as a Category 2A offense.
Level 2 Plagiarism Offense: This category is for repeat offenders or for those who plagiarize more than 25% of their papers. (Repeat offenders include those who plagiarize in more than one class or those who plagiarize more than once during their enrollment at CCHS.) Each student will receive a referral. He/she will receive a 0% for the assignment. More than three plagiarism offenses will constitute a suspension. A repeated offense will be treated as a Category 2C offense.

Discipline Policy

1. **Philosophy** - The philosophy of CCHS is based on the need for a proper working relationship between the home, the church, and the school. It is our conviction that the home was the first institution God established, and it is there that the child first learns set patterns of behavior. In the home, the child learns a value system of right and wrong. When a child is taught proper discipline and respect in the early years at home, he is then ready to be educated and to develop the skills necessary to face life successfully.
 The church is the institution of God established for the express purpose of winning the unsaved to Christ and for the purpose of exhorting and training the saved. This includes the teaching of Biblical principles of living as found in the Holy Scriptures.

The school is an institution set up by man for the purpose of assisting parents in the educating and training of their children. The school has an obligation to provide an environment and a curriculum conducive to effective learning. Also, as a Christian school, it is our responsibility to build Christian character in our students.

The purpose of our discipline is to train each student to achieve obedience, respect, and responsibility in order to create a learning environment where students are able to reach their highest potential. Obedience to rules and guidelines is essential to the development of maturity (Luke 2:51, Hebrews 5:8[Although he was a son, he learned obedience from what he suffered]). It results in genuine freedom in life (John 8:32). Respect is necessary for all successful and meaningful relationships (Luke 10:36, 37, Romans 12:18[If it is possible, as much as depends on you, live peaceably with all men.]). The building of personal responsibility fosters a sense of achievement. Responsibility and achievement are necessary ingredients to the development of self-worth (I Corinthians 10:31, Ecclesiastes 9:10, Romans 14:12).

As we seek to provide a balanced and disciplined learning environment for the students of CCHS, we realize that man's wisdom falls short of God's standards. We do not claim to be perfect in all our decisions, but we do try our best to discipline in a way that is biblical and that is pleasing to God. As partners in the process of discipline, it is important that the school and home work cooperatively for the good of the student. Since we teach the student to obey and submit to the parents, we find it imperative that the parent maintain that continuity by upholding and teaching the principles taught at school. Proper Christian educational and moral principles can only be attained through a well-disciplined program where student's and parent's, cooperation is essential. Administration reserves the right to make discipline decisions on individual basis.

2. **Expectations** - Students at CCHS are expected to
 - a. Maintain Christian standards in courtesy, kindness, morality, honesty, and respect for authority;
 - b. Maintain a Christ-like spirit as they obey the regulations of dress and conduct;
 - c. Give the impression to students, parents, and faculty that they are in harmony with the goals, aims, and standards of CCHS;
 - d. Show proper respect to the American flag, the Christian flag, and the Bible;
 - e. Dress appropriately and modestly, adhering to the stated school standards;
 - f. Refrain from drawing, wearing, or displaying signs or symbols that are sensual, suggestive, or in any other way objected to by the school;
 - g. Live clean lives by refraining from unacceptable behavior such as cheating, smoking, gambling, drinking alcoholic beverages, using profanity, using narcotics, practicing immorality, etc.
 - h. Refrain from getting married while enrolled as a student in CCHS.

Good behavior arises from good character. Assisting parents in the development of Godly character is one of CCHS's primary goals. This is done by focusing on good behavior and commending it, not by dwelling on negative behavior. However, it is necessary to recognize and contend with misbehavior so as to discourage its frequency and intensity. CCHS consistently reinforces our discipline policy with rewards for positive behavior.

We believe that CCHS is characterized by a positive atmosphere. Believing this, we intend to balance any potentially negative student/teacher interaction with positive reinforcement. By following this course of action, we will be drawing attention to students who demonstrate positive behavior rather than continually focusing on those students who have demonstrated negative behavior.

Since the daily behavioral standards for CCHS students are clearly stated, the accumulation of discipline referrals and discipline points may be viewed as a sign that the student is unwilling to abide by the CCHS standards. Therefore, the accumulation of discipline referrals and discipline points could be a "heart issue", which indicates an attitude problem in the student's life. Compilation of discipline referrals will result in more serious consequences such as long-term suspension or dismissal from school.

3. **Common Classroom Expectations** - The following are common classroom expectations.

Teachers may have additional classroom rules.

- a. When the bell rings, be ready to start class, be in your seat with required materials.
- b. Listen to the teacher, or person talking.
- c. Any student desiring to speak should show respect by raising his/her hand when appropriate.
- d. Work quietly as directed.
- e. Remain seated in your assigned seat unless otherwise directed.
- f. Use class time efficiently.
- g. Drinking water is permitted in the hallway between classes. Other beverages and food are not. No food or drink is permitted in class.
- h. If rules are followed, students may expect individual praise, positive parent contact, class rewards, and individual rewards. If rules are not followed, students may expect a warning against the offense; teacher intervention; parent communication; and/or discipline referral upon repeated offenses.

4. Definition of Terms

Positive Reinforcement - the intentional recognition and rewarding of students whose behavior is deemed admirable, such as G.R.E.A.T. (Good Reports Edify & Testify) Coupon, oral recognition and written recognition.

Detention - students spend up to 45 minutes completing an assignment or task. The time of the detention is assigned by the teacher. It may occur before or after school or during lunch. Administrative Detention will be after school and accompanied with a \$10 fee.

Intervention/Referral - a duplicate form that issued to the student by teacher or administrator that indicates the nature of the student's misbehavior.

Discipline Point(s) - the measurable designation given to a disciplinary referral or particular act of misconduct.

Saturday School – Students attend school from 9 am – 12 noon Saturday doing review work. There is a \$25 charge for students assigned to Saturday School.

5. Discipline Levels

A. Category 1 Acts of Misconduct - (Teacher Intervention assigned [1-2 discipline points per infraction]) 2 discipline points may be assigned for repetitive misconduct.

CATEGORY 1 acts of misconduct are those which interfere with the orderly operation of the classroom or school activities. Examples of CATEGORY 1 acts of misconduct include, but are not limited to: Classroom disruption, disorderly behavior, excessive tardies, disrespect for other students, unprepared for class, off task, or inappropriate display of affection, tardy to class, inappropriate driving or parking lot behavior. Cell phone use is prohibited between 7:45 am and 2:45 pm. Cell phones used during prohibited times will be confiscated, and a Saturday School will be assigned.

B. Category 2 Acts of Misconduct - (3 - 9 discipline points per infraction)

CATEGORY 2 acts of misconduct will result in an Administrative conference, parental contact, Saturday School or suspension.

2 A Misconduct (3 - 4 points, Saturday School) Examples of Category 2 A acts of Misconduct include, but are not limited to: dismissal from class, skipping class, leaving

campus without permission, insubordination, graffiti, 1st time honor offenses (cheating, deception, plagiarism).

2 B Misconduct (5-6 points) Examples of Category 2 B Misconduct include, but are not limited to: threats, intimidation, destruction of property, insubordination, skipping class, vandalism, graffiti, profane, obscene, inflammatory language or gestures, taking God's name in vain, 1st time bullying incident

2 C Misconduct (7-9 points suspension) Examples of 2 C Misconduct include but are not limited to: possession of simulated weapon, repeated honor offenses (cheating, stealing, deception, plagiarism), second time bullying incidents.

C. CATEGORY 3 Acts of Misconduct - (Ten or more discipline points per infraction)

CATEGORY 3 acts of misconduct will result in an Administrative conference, parental contact, suspension, referral to the school counselor for counseling, and report (if appropriate) to proper law enforcement agency. Examples of Category 3 acts of misconduct include, but are not limited to: Fighting or assault, and tampering with safety equipment, inappropriate exposure, repeated bullying incidents.

D. Category 4 Acts of Misconduct - (15 or more discipline points per infraction)

CATEGORY 4 acts of misconduct will result in removal from school organizations and leadership positions, an Administrative conference, parental contact, suspension, referral to the school counselor for counseling, and report (if appropriate) to proper law enforcement agency. Examples of Category 4 acts of misconduct include, but are not limited to: Use of tobacco or alcohol, sexual harassment, possession of or involvement in pornography, public indecent exposure, any criminal violation (misdemeanor).

Any student who is involved in or is suspected of being involved in any of these major violations of school policy will be dealt with in the following manner:

1. Students will be immediately removed from class for a conference with the school administration.
2. Parents will be notified of the results of the conference.
3. Students may be subject to suspension from school pending the completion of the investigation.
4. The case will be referred to the Administrator for a final decision.

E. Category 5 Acts of Misconduct

The following acts of major misconduct may result in automatic expulsion from CCHS:

1. Bringing a weapon, explosive, or firearm on campus or to any school sponsored event.
2. Threatening or bringing bodily harm to a student, faculty, staff member, or administrator.
3. Possession of alcohol or tobacco on campus at any time.
4. Involvement in sexual immorality or pregnancy while enrolled at CCHS.
5. Any involvement with illegal or performance enhancing drugs.
6. Any criminal violation (felony).

6. Levels of Discipline Intervention

Level 1 The accumulation of five (5) discipline points will result in

- Letter sent to student and parent(s)

Level 2 The accumulation of seven (7) discipline points will result in

- Letter sent to student and parent(s)
- Conference with student
- Saturday School

Level 3 The accumulation of ten (10) discipline points will result in

- Student conference with an administrator
- Letter sent to student and parent(s)
- In-School Suspension (1 point deduction per class at the end of the quarter and \$70 fee)

Level 4 The accumulation of fifteen (15) discipline points will result in

- Parent/student conference with Administration
- 1-2 day suspension (2 points/day percentage deduction of grade per class at the end of the quarter)
- Letter from the Administration

Level 5 The accumulation of twenty (20) discipline points will result in

- Parent/student conference with
- 3-5 day suspension 2 points/day percentage deduction of grade per class at the end of the quarter)
- Letter from the Assistant Principal

Level 6 The accumulation of twenty-five (25) discipline points will result in

- Parent/student conference with the Administration
- Expulsion recommended
- Letter from the Administration

Acceptance (re-enrollment) Policy after Disciplinary Action - Students who reach discipline level #5 (the accumulation of 20-24 discipline points), are not automatically accepted for the following school year. Level #5 students must interview with the Administration before final acceptance for the next school year is granted. If the student is denied admission for the following year, they may reapply after one calendar year.

Disciplinary Intervention Plans - Intervention Plans are invoked by the Assistant Principal when it becomes apparent that a student has an uncooperative spirit. It gives the student the opportunity to correct his/her problem and to assume the responsibilities involved in a mature and appropriate manner. The reasons an Intervention Plan could be invoked are:

1. Attitude: a rebellious spirit which is unchanged after much effort by the teachers, or a continued negative or uncooperative attitude and negative influence upon other students.
2. Misconduct: continued deliberate disobedience to a teacher or of school rules; committing a serious breach of conduct inside or outside of school which has an adverse effect upon the student's or school's Christian testimony.

Dismissal From Class - If a teacher finds it necessary to send a student from the classroom because of disruptive behavior, the student is to report immediately to the designated administrator with a referral from the teacher.

Expulsion - When a student is expelled, both he/she and the parents shall be notified in person and in writing as to the reason for the expulsion by the Administrator. A student who has been expelled or withdrawn for disciplinary reasons may apply for admission as a new student after a full CCHS academic year.

Suspension - A student may be suspended from classes for inappropriate actions or attitudes, repeated infractions of school regulations, or acts of major misconduct. Parents will be notified by the Administrator of the reasons for the suspension. A suspended student will be reinstated to class after consultation with both the student and parent or guardian, and with the assurance from them that such behavior and/or attitudes will be discontinued and that the student will resume his place in the school community with a cooperative spirit. All assignments, tests or exams missed during the suspension must be completed. Two (2) points per suspended day will be deducted from each class missed. These points will be subtracted from the final numerical percentage grade of the quarter in which the suspension occurs.

Acceptance Policy (after Disciplinary Action) - Students who reach discipline level #5 (the accumulation of 20-24 discipline points), are not automatically accepted for the following school year. Level #5 students must interview with the Administration before final acceptance for the next school year is granted. If the student is denied admission for the following year, they may reapply after one calendar year.

Notes



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